



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

IQAC Meeting held on 04/12/2021

Minutes of the Meeting:

The Principal Dr.R.Sundararaman welcomed the members present. Dr.D.E.Benet, Coordinator of the IQAC presented the minutes of the previous meeting held on the 16th of July 2021 through online. Then he informed the members present that the IQAC conducted three FDP programmes for the teachers through online with Dr. Dr. R. Karpaga Kumaravel, Dr. Priya Narayanan and Dr.A.Vimal Jerald as resource persons. Dr.B.Muthukumar, Dean of Sciences, complained about the efficacy of such online programmes. Dr.D.Muthuramakrishnan, Head of the Department of Mathematics and Vice Principal(Administration) said that before conducting the Administrative and Academic Audit the IQAC should have consulted with the department heads regarding the possible selection of subject experts. He further cited reasons for our college not finding a place in the top 100 ranks. Dr.M.Kanagarathinam, societal representative and Assistant Professor, Nehru Arts and Science College, Coimbatore, wanted to conduct more collaborative programmes with institutions with which MoUs have been signed.

The following subjects were taken up for discussion:

1. Introduction of interdisciplinary courses from the coming academic year
2. Introduction of extra-credit courses
3. Training the teachers in CO and PO mapping
4. Creating Vidwan ID
5. Conducting online quiz as part of internal assessment
6. Revamping the college website
7. Encouraging students to join NPTEL, MOOC and SWAYAM courses



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8. Requesting teachers to post online lecture videos on rare topics/subjects in addition to classroom lectures
9. Keeping track of the alumni and requesting them to act as mentors
10. Conducting a greater number of FDPs to create awareness among the teachers regarding NAAC accreditation process.
11. Conducting NAAC Steering Committee meeting periodically

The coordinator thanked them for their practical inputs and kind cooperation.

Report on various activities:

The IQAC in consultation with the college Research Coordinator Dr. M.A. Akbar Sha has successfully framed the Research Policy of the institution and has brought out the policy document. The College Management has agreed to sanction 'seed money' totaling Rs.3,75,000/- to eighteen researchers for undertaking minor research projects during the academic year 2021-2022. Our Library maintains institutional repositories like Ph.D. theses, research articles, rare books, our college magazines, newsletters, and other academic records. The Institutional Repositories (IR) are available at Dspace Digital Library Software. Our Library has installed the content management system software called TRUPAL. MOPAC (Mobile Online Public Access Catalogue) is the online public access catalogue of library resources. Our college students or staff with their individual login ID and password can gain access to e-resources, books, user histories, user holdings, login histories, question papers, video lectures, etc., through their mobile or smart phone.



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Meetings / Programmes:

1. Faculty Development Programme: Theme "Sustaining Quality in Higher Education"
 - a) 29.07.2021 – Dr. R. Karpaga Kumaravel – Vice-Chancellor Officiating, CUTN, Thiruvarur. Topic: "Quality Assurance in Research Publication"
 - b) 31.07.2021 – Dr. Priya Nararayan – Assistant Adviser at NAAC, Bengaluru. Topic: "NAAC Accreditation : NOT A Random Harvest"
 - c) 27.08.2021 – Dr.A.Vimal Jerald – Assistant Professor, Department of Computer Science, St. Joseph's College, Tiruchirappalli. Topic: "ICT Tools for Interactive Teaching and Blended Learning"
- 2) 06.09.2021 – 13.09.2021 - Student Induction Programme
- 3) 09.10.2021 – Academic and Administrative Audit (2019 – 2021) - 16 Departments and Library were audited by subject experts.
- 4) 15.11.2021 - Signed an MOU with Kongu Arts and Science College, Erode.

Data Collection:

1. Research Publications 2020 – 2021
2. College News Bulletin

The meeting ended with the assembled members resolving to take up various measures to raise the standards of the institution.

D. E. Benet

Dr. D.E. Benet
Coordinator
Internal Quality Assurance Cell
National College (Autonomous)
Tiruchirappalli-620 001

[Signature]
Dr. R. SUNDARARAMAN
Principal
National College (Autonomous)
TIRUCHIRAPPALLI - 620 001



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Internal Quality Assurance Cell Meeting

Date: 04.12.2021

S. No.	Name	Designation	Signature
1	Dr.R.Sundararaman	Principal & Chairperson	
2	Dr. D.E. Benet	Coordinator IQAC	 4/12/21
3	Dr. V. Gokula	Deputy Coordinator	 4/12/21
4	Dr.T.Sridhar	Controller of Examinations	
5	Dr. R Elavarasu	Dean of Arts & Vice Principal	 4/12/21
6	Dr.B. Muthukumar	Dean of Science & Vice Principal	 4/12/21
7	Dr.V.Nandagopalan	Associate Professor of Botany & Vice-Principal UAP - Shift II)	 4/12/21
8	Dr.D.Muthuramakrishnan	Head of the Department of Mathematics & Vice Principal (Administration)	 4/12/2021
9	Dr.P.S.S.Akilashri	Head of the Department of Computer Science & Vice Principal (UAP)	 4/12/21
10	Dr.K.Kumar	Head of the Department of Commerce & Vice Principal	
11	Dr. D. Prasanna Balaji	Director, Physical Education & Vice Principal (Student Support)	 4/12/2021
12	Dr. M.S.Mohamed Jaabir	Head of the Department of Biotechnology & Microbiology & Coordinator, DBT PG Teaching Scheme	 4/12/2021
13	Dr. R. Ravichandran	Associate Professor of Tamil	 4/12/2021
14	Dr.T.Nandhini	Assistant Professor of Commerce	
15	Mrs. K. Vijayalakshmi	Office Superintendent i/c	



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Internal Quality Assurance Cell Meeting

Date: 04.12.2021

16	Dr.M.Kanagarathinam	Societal Representative	<i>Handwritten signature</i> 4/12/21
17	Dr. V. Sridevi	Societal Representative	A A A
18	Dr. L.M. Swarnalatha	Societal Representative	A A A
19	Shri. D.Veeraskathi	Proprietor-Apple Millet	A A A
20	Shri.S.Balasubramanian	City Union Bank	A A A
21	Mr. B. Gurumurthy 1 M.Com	Student Representative	<i>Handwritten signature</i>
22	Ms.R.Varsha, 1 BSc. Biotech	Student Representative	<i>Handwritten signature</i>



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13/05/2023

Action Taken Report

The members gathered during the IQAC meeting held on 04/12/2021 discussed various measures to be adopted to ensure the quality of the institution in the coming months. The following actions were taken based on their recommendations:

1. All teachers have created Vidwan ID.
2. Many students have enrolled themselves in MOOC programmes. In departments like Botany and Computer Science the teachers have also enrolled themselves along with students to keep a tab on the students.
3. The NAAC Steering committee comprising the Principal, the Coordinator IQAC, the Deputy Coordinator, the Vice Principals, the Deans, the Librarian, Dr.S.Senthil Kumar, Assistant Professor of Botany, Dr.M.S.Mohamed Jaabir, Head of the Department of Biotechnology and Dr. D. Saravanan, Assistant Professor of Chemistry, had several sittings with the college Secretary on the first Saturday of every month to discuss further course of action.
4. The college Research Committee examined the progress of the awardees who received the seed money for undertaking minor research projects on 09/11/2022 and on 10/01/2023.
5. Conducting online quiz has become part of the internal assessment process.
6. A lecture programme was conducted to sensitize the teachers about moving towards 'NAAC A++' grade 26.02.2022.
7. A lecture programme on "OBE and CO and PO Mapping" was conducted on 09/04/2022 and a workshop on 31.10.2022.

D. E. Benet

Dr. D.E. Benet
Coordinator
Internal Quality Assurance Cell
National College (Autonomous)
Tiruchirappalli-620 001

K. V. S. Senthil Kumar

PRINCIPAL
National College (Autonomous)
Tiruchirappalli-620 001.



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Internal Quality Assurance Cell Meeting held on 16th of July 2021 online

The pandemic situation forced the IQAC to hold the meeting online in which the Vice Principals, Deans, Heads of the Department and Liaison Officers of the IQAC participated in large numbers. The Principal Dr.R.Sundararaman welcomed everyone and informed them of the importance of extraordinary meeting. After a long and protracted discussion, the following decisions were taken:

1. To conduct Student Induction Programme for the freshers through Zoom platform in batches, as 500 students can be accommodated in each batch.
2. To conduct Faculty Development Programme through online for three days with the theme "Sustaining Quality in Higher Education" focusing on NAAC Reaccreditation.
3. To conduct Academic and Administrative Audit when the pandemic situation eases before the end of the odd semester (2021-2022).
4. To bring out the college news bulletin for the academic year June 2020 to May 2021 as a single issue.
5. To request the teachers to send a soft copy of their research publications to our Librarian through email.
6. To request the librarian Dr. T.Sureshkumar to collect all the research publications and keep a soft copy of them stored. Also to request the librarian to store the CD copy of all the PhD research thesis submitted by candidates for reference alone.

The meeting ended with Dr.D.E.Benet ,the newly appointed IQAC Coordinator, thanking everyone.

Dr. D.E. Benet
Coordinator
Internal Quality Assurance Cell
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Action Taken Report

04/12/2021

The members gathered during the IQAC meeting held online on 16/08/2021 discussed various measures to be adopted to ensure the quality of the institution in the coming months. The following actions were taken based on their recommendations:

1. A Faculty Development Programme with the Theme "Sustaining Quality in Higher Education" was conducted on 29/07/2021, 31/07/2021 and on 27/08/2021.
2. Student Induction Programme was conducted for the freshers online from 06.09.2021 to 13.09.2021.
3. Academic and Administrative Audit was conducted on 09.10.2021 for the years (2019 – 2021). 16 Departments and the Library were audited by subject experts.
4. College News Bulletin was brought out for the academic year June 2020 – June 2021 as a single issue
5. The research publications of the past year and the current year were collected by the Librarian as soft copies. As has been our practice, they have been printed and neatly bound.

D. E. Benet

Dr. D.E. Benet
Coordinator
Internal Quality Assurance Cell
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[Signature]
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